



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

CHARLES J. LARSCHIED

PHONE: (920) 492-4950

FAX: (920) 492-4957

PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Monday, **February 9, 2009**, 11:30AM
at Holiday Inn – City Centre, Green Bay, WI.

The meeting was officially called to order by President McKloskey at 11:32AM.

1) Roll Call:

Present: President Neil McKloskey
Vice-President Tom Van Drasek
Commissioner Bill Martens
Commissioner Hank Wallace
Commissioner John Hanitz
Commissioner John Gower
Commissioner Ron Antonneau (arrived 11:52am)
Commissioner Bernie Erickson (arrived 11:36am)

Excused: Commissioner Craig Dickman

Also Present: Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Adam Warpinski, County Board
Dan Piton, Green Bay Alderman

2) Approval/Modification – Meeting Agenda

A motion to approve the meeting agenda was made by Tom Van Drasek and seconded by John Gower. Unanimously approved.

3) Approval/Modification – January 12, 2009 Meeting Minutes

A motion to approve the January 12, 2009 meeting minutes was made by Hank Wallace and seconded by Tom Van Drasek. Unanimously approved.

4) Green Bay Cellcom Marathon, Sean Ryan – Request for Official Port Closure

President McKloskey indicated this agenda item has been withdrawn at this time.

5) WDOT Harbor Assistance Program Statement of Intentions – Request for Approval

Manager Dean Haen reviewed the potential projects for the next three years. The SOI's are submitted annually to the Wisconsin Department of Transportation as a planning tool for grants. The Harbor Assistance Program (HAP) is an 80/20 funded program for harbor improvements.

Haen noted this year there are three new projects and, as in the past, each project is given a priority rating. Commissioner Martens pointed out that the total amount shown on the Cat Island Chain Restoration Project SOI was incorrect. Manager Haen stated he would confirm the numbers before this is brought before Planning, Development & Transportation. Discussion ensued.

A motion to approve the WDOT Harbor Assistance Program Statement of Intentions and Resolution was made by John Hanitz and seconded by Bill Martens. Unanimously approved.

6) Finalized 217 Agreement Amendment Letter from USACE – Information

Discussed several times over the last year, Haen reviewed the finalized letter received from the U. S. Army Corps of Engineers (USACE) documenting the revised tipping fees at Bayport. Fees are being reduced for four years beginning in 2008 which will facilitate the USACE having more monies available to dredge the Port of Green Bay. The Agreement will be audited again in five years.

7) Renard Island Closure Engineering/Environmental Work – Request for Approval

Manager Haen indicated the Closure Plan was approved. All work done to this point was performed by Foth Infrastructure & Environmental. Haen felt at this time, that future monitoring and sampling done on Renard Island should be done with tasks being shown individually under one purchase order which would be good for 5 years. This would allow for more efficient and accurate tracking of expenses.

The first task for \$10,100 is to put in a grid system for collection of samples. This set of four tasks would be completed over 4 to 8 weeks once started. Closure will take at least 3 years although the USACE has allowed 5 years.

Manager Haen also discussed the Renard Island Status Report. Brown County is currently working with City of Green Bay on a Memorandum of Understanding (MOU). The report will allow City council members and Brown County board members to stay updated on the progress of the closure. The report will be updated annually.

The Commission did not have any changes to the status report.

A motion to approve the purchase order for engineering and environmental work on the Renard Island Closure was made by John Gower and seconded by Ron Antonneau. Unanimously approved.

A motion to suspend the rules was made by Hank Wallace and seconded by John Gower. Unanimously approved.

Alderman Dan Piton asked under what conditions the PCB's will be tested and why this is not included in approval. Haen explained the testing procedure and Director Larscheid stated this testing is in addition to the testing already done. USACE and Brown County have both performed tests on the Island and all results have been within the approved limits. Haen agreed to amend the approval to include the PCB total testing adding an additional \$600 to the expense.

A motion to return to regular session was made by Tom Van Drasek and seconded by Ron Antonneau. Unanimously approved.

The original motion to approve the purchase order for engineering and environmental work on the Renard Island Closure was amended to include "total PCB testing at three locations for the three samples collected at a cost of \$600 not to exceed a total cost of \$11,000." Unanimously approved.

8) WDOT Dock wall Use Report – Request for Approval

Manager Haen indicated this is a Wisconsin Department of Transportation (WDOT) requirement for all the dock walls owned by Brown County obtained through the HAP. The report lists all activities at the docks which provide Brown County with over \$4000 to \$5000 per month in revenue.

A motion to approve the WDOT Dock wall Use Report was made by John and seconded by Ron Antonneau. Unanimously approved.

9) Strategic Communication Plan Website Statistics

Manager Haen met with Leonard & Finco and the Karma Group to discuss the Strategic Communication Plan for its third and final year. It was decided to continue with public relations through Leonard & Finco and a billboard campaign during summer. Haen reviewed the number of hits the new website received. Prior to July 2008, the site averaged a couple thousand hits per month; however for reasons no one quite understands, hits since July have been averaging over 10,000 hits.

10) Audit of Bills – Request for Approval

A motion to approve the bills was made by Bill Martens and seconded by Ron Antonneau. Unanimously approved.

11) Director's Report

Brownfield Grant

Director Larscheid stated Brown County Planning won a Brownfield grant from the EPA which frees up over \$300,000 for environmental assessments on 10 to 20 sites for Phase I and II Environmental Assessments. A committee will be created to evaluate consultants for this project. The Planning Commission will work on locating sites. Information will be made available to terminal operators and port customers. The Commission asked if the Port is looking into stimulus money to expand the port industry. Haen indicated he is working closely with Congressman Kagen's office. The Commission requested a letter and proposal be sent to our legislators requesting stimulus money for the Port and that the letter be signed by Haen, Mckloskey and the PD&T Chair.

House Appropriation Requests

Haen indicated the House Appropriation Requests are due February 25, 2009. Dredging, Renard island Causeway, and the Cat Island Chain are the three items being presented. Haen and Larscheid will be meeting with Congressman Kagen (as well as Senators Kohl & Feingold) in Washington, DC to discuss these requests.

Fox River Cleanup

Director Larscheid reviewed how the Port may be drawn into this \$1.5 billion cleanup effort. Brown County has retained legal counsel through the firm Michael, Best & Friedrich. As of December 2008 a total of \$125,000 has been spent on legal fees. Brown County's role in assisting the Port in paying these legal fees was discussed.

12) Such Other Matters as are Authorized by Law

13) Adjourn

A motion to adjourn was made by Ron Antonneau and seconded by Bernie Erickson.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department